



# Himachal Pradesh Technical University

(A State Government University)

Village & Post Office Daruhi, Teh& Distt. Hamirpur (H.P.) – 177001

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No. HPTU/Purchase/Tender/01/25/- 786

Date: 24/01/2025

## Auction Notice

It is brought to the notice of all interested firms/parties that used theory and practical answer scripts and other used stationery items lying at Himachal Pradesh Technical University, Daruhi, Hamirpur, Distt. Hamirpur HP, will be auctioned through open auction and the auction will be held on 01.02.2025 at 2:00 PM outside the office of the Finance Officer, HP Technical University, Daruhi, Hamirpur under the following terms and conditions:-

### **Terms and conditions of Auction:-**

1. The interested parties can inspect the material in presence of the committee members on 01.02.2025 from 10:00 a.m. to 12:30 p.m. at Administrative Block of HP Technical University Hamirpur and register themselves with required documents & Earnest Money in office by 1:30 p.m.
2. Earnest Money Deposit of ₹ 10,000/- (in cash or Fixed Deposit pledged in the name of Finance Officer HPTU Hamirpur will be deposited by every interested bidder along with a self attested copy of PAN Card, GST No. of bidder/firm and Authority Letter if required.
3. In open auction the bidder will speak the independent bid for per kilogram rate of each of the two types of material/items as per attached Annexure-A separately.
4. The Reserve price fixed for each type of items/material for auction has been kept in sealed cover, which will be opened before start of auction process and read out before bidders.
5. The bidders will start the bidding above the reserve price of items.
6. The Highest Bidders (H1) (item wise) will be awarded the contract of sale of materials by the University subject to the condition that the bid price must be above the reserve price fixed by the Committee for each item under auction.
7. The successful bidder will be required to lift all the items & clear the site at their own cost within 05 days, failing which deposited EMD amount and security amount will be forfeited.
8. "The highest (H2) bidder of item 'used theory & practical Answer Scripts' shall be required to immediately deposit ₹1,00,000 (One Lakh Rupees) as Security Deposit at the time of the auction before finalization of bid, which will be adjusted against the total Auction amount. Failure to submit the

- deposit will result in disqualification from the auction and the next highest bidder (H-2) will be considered for finalization of bid and so on."
9. The material/item will be weighted at designated weighing machine in presence of Committee members and successful bidder and weight will be noted and certified by the Committee for each type of material/item.
  10. The items will be permitted to be removed only after the full and final payment made by the successful bidder to University's Bank Account adjusting the security deposit amount therein.
  11. The bidders are requested to speak their highest bid after carefully inspecting the materials being sold off under auction and including any other factor affecting the lifting or other costs of the materials.
  12. Order will be placed to the successful bidder (i.e. one speaking the highest rates for purchase of material/items) and who deposit the security amount as required.
  13. Bidder without Earnest Money deposit and identity proof/authority letter will not be allowed to participate in auction.
  14. The approximate weight of the materials (item wise) is indicated in **Annexure-A** "Abstract of Items/materials for sale". The weight indicated is tentative and may vary to any extent during actual lifting/weighing. The amount payable to HPTU will be based upon the actual quantity weight lifted and the approved rates.
  15. Bidders are requested to visit HPTU campus and inspect the quantity, condition and type of material being sold/ auctioned by HP Technical University.
  16. The rates spoken in auction should be inclusive of all costs including material movement from actual place of storage which may be from stores/upper floors/basement etc, loading/unloading of materials, weighing charges, transportation to destination etc.
  17. The rates spoken in auction should be **exclusive of GST** and GST shall be extra at the applicable rates from time to time.
  18. The packing of the material will be arranged by the bidder at his own expenses. University will not supply any bags/bora/cartons/other items for packing the material.
  19. The successful bidder shall ensure that the above material shall only be recycled for production of papers/allied products etc. and shall not be used for any other purpose. An original affidavit duly attested by Notary Public on a stamp paper of ₹ 20/- shall be furnished by the successful bidder in this regard before start of lifting of material.
  20. The rates accepted & approved by HPTU shall remain valid for a period of one year from the date of issue of letter of acceptance by HPTU and the items may be sold to the successful bidder in different lots/phases during the said period of one year.



21. The Earnest money deposit of the successful bidder shall remain with HPTU as a Security Deposit and shall be released on satisfactory completion of the contract. However the EMDs of unsuccessful bidders will be released back.
22. The successful bidder shall deposit all the sale amount of each lot in advance to the HP Technical University Hamirpur before lifting the materials. He will not be allowed to lift the materials before deposit of full amount to HPTU. The sold material must be lifted by the successful bidder within 05 days from issue of letter, failing offer/contract may be cancelled.
23. Security Deposit/EMD of the successful bidder shall be released/adjusted after satisfactory completion of the work.
24. The bidders will submit the self attested copies of following documents as proof of their identity and registration of firm/bidder:-
  - I) Proof of Registration of firm/company.
  - II) PAN Card of Firm/bidder. (show original PAN Card also if asked for)
  - III) GST No. of firm/bidder.
  - IV) In case a person other than the sole proprietor of firm appears for participating in Open Auction, he/she will be required to present original Authority letter of firm in Letter Head of firm with stamp of firm.

**24. Note: - Eligibility Criteria:**

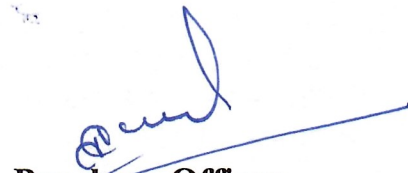
Only such bidders, who are Registered Sole Proprietor/Partnership firm or company and meet the following conditions, can participate in auction:

- A. The bidder must be a registered Sole Proprietorship/ Partnership/ firm/ or Company. Self attested Documentary proof of registration of Sole Proprietorship/Partnership firm/ Mill or Company must be submitted.
  - B. The bidders must have a valid PAN to participate in the auction and must submit self attested copy of the same. An original copy of PAN card should also be brought with them by the bidders for identity verification, if required.
  - C. The bidders must have GST No. and must submit self attested copy of the same.
25. The bidders/firms whose Earnest Money has been forfeited earlier, or is proposed to be forfeited or who are blacklisted or are in process of blacklisting by the University due to any reason shall not be eligible for participating in the Auction and their application /registrations will not be accepted.



26 The undersigned reserves the right to accept/reject the bids spoken during open auction.

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**Purchase Officer  
HP Technical University,  
Daruhi, Hamirpur.**



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### 'Abstract of Items/materials for sale' Annexure-A

Sr. No.	Description of Items	Estimate weight (Kg)	Reserve Rate	Remark
1.	Sale of used theory and practical answer scripts Lying at HPTU Daruhi, Hamirpur	18000 Kg	To be read out at the time of auction	1) The bidders will speak loudly their highest bid for auction of material for per kilogram of weight of item.
2.	Sale of used stationery items/article lying at HPTU Daruhi, Hamirpur	400 Kg	To be read out at the time of auction	2) The rates will be spoken exclusive of GST.

I/we hereby undertake to abide by the terms and conditions of the tender document.

I/we further state that all the information submitted in the technical as well as financial bid is true and correct to the best of my knowledge & belief.

**Signature of the Bidder with stamp**